



SEASONAL PUBLIC WORKS LABORER

GENERAL PURPOSE:

Assists the Public Works Crews to help ensure safe, clean, well-maintained grounds and facilities at assigned locations.

Positions are seasonal, beginning in May and ending in mid-September. Applicants are needed up to 40 hours per week from Monday-Friday.

Pay range is \$12.32-\$14.00 per hour depending on qualifications and experience. Positions will remain open until filled.

ESSENTIAL JOB FUNCTIONS:

Specific job function will depend on crew and location assignment. Each position works as an effective part of the division and Town team by responding to change and special needs with flexibility and in a positive manner.

Helps ensure attractive and well-maintained flowerbeds by assisting parks workers with preparing, planting, fertilizing, weeding, mulching and winterizing flowerbeds at various locations.

Helps to ensure attractive and well-maintained trees by assisting parks workers with pruning, tree removal, brush grinding, weed control, mulching, planting, and watering.

Helps to ensure safe and attractive grounds by assisting parks workers with mowing, sidewalk edging, leaf removal, sod laying, litter cleanup, irrigation work, aerating, fertilizing, weed control, and general landscape type work.

OTHER JOB FUNCTIONS:

- Assists with department projects as needed including special events.
- Other duties as assigned.

SUPERVISORY DUTIES:

None

JOB QUALIFICATIONS:

Knowledge, skills and abilities:

- Must be able to follow verbal and written instructions and communicate effectively in writing and verbally with a variety of people directly and by using a two-way radio system.
- Ability to walk throughout facility grounds of various topographical conditions to visually identify needed work and inspect work results.
- Ability to communicate effectively with the public including answering general park questions and assistance with reservation or special interest groups.
- Takes initiative to resolve conflicts with others independently.
- Maintains dialogue and relationships with the public, special interest groups and City staff on a constructive level by employing effective interpersonal skills.

Education and/or experience:

One (1) year experience in parks maintenance or related field with an emphasis on duties most closely related to the essential job duties, including operating various types of equipment preferred **but not required**.

Licensure and/or certifications:

Must be at least 17 years old and possess a valid driver's license.

Working conditions and physical requirements:

Ability to do strenuous physical work, to work in all weather conditions and various topographical environments. Operating various types of tools and equipment associated with landscape or facility maintenance. Lifting, positioning, carrying and stocking heavy items and materials. Removing snow by hand with shovel and snow blower. Digging, sweeping, raking various landscaping materials.

Material and equipment directly used:

City vehicle, utility vehicle, shovel, rake, hand and power tools, two-way radio, etc.

This job description is not designed to contain a comprehensive listing of activities, duties or responsibilities that are required of the employee.

A driving record and criminal history background check will be obtained pre-employment.