

# TOWN FEE SCHEDULE

(All fees are subject to change.)

<b><u>REPRODUCTIONS OF BUSINESS ITEMS</u></b>		<b>Fees</b>
Copies (8.5x11)	page	\$0.25
Voice Recorded Tapes	per tape	\$10.00
Verbatim Transcripts	per page	\$15.00
<b><u>REPORTS AND PUBLICATIONS</u></b>		<b>Fees</b>
Budget	each	\$10.00
Audit	each	\$10.00
Zoning Ordinance	each	\$10.00
Construction Standards	each	\$10.00
Subdivision Regulations	each	\$5.00
Comprehensive Plan	each	\$10.00
City Maps	per map	\$0.50
<b><u>LIQUOR LICENSE FEES</u></b>		
<b>See CO Department of Revenue Fee Schedule for all fees &amp; updates</b>		
	<b>Local Fees</b>	<b>State Fees</b>
Application Fee	\$1,000.00	\$1,550.00
Application Fee with Concurrent Review	\$1,000.00	\$1,650.00
Application Fee Transfer of Ownership	\$750.00	\$1,550.00
Annual Renewal Application Fee	\$100.00	\$0.00
<b>Retail License Fees</b>	<b>Local Fees</b>	<b>State Fees</b>
Beer & Wine	\$48.75	\$351.25
Brew Pub	\$75.00	\$750.00
Distillery Pub	\$75.00	\$750.00
Hotel & Restaurant	\$75.00	\$500.00
Retail Liquor Store	\$22.50	\$227.50
Tavern	\$75.00	\$500.00
Fermented Malt Beverage On Premises	\$3.75	\$96.25
Fermented Malt Beverage Off Premises	\$3.75	\$96.25
Fermented Malt Beverage On/Off Premises	\$3.75	\$96.25
<b>Local &amp; State Issued Permit Fees</b>		
<b>Special Event Permit</b>	<b>Local Fees</b>	<b>State Fees</b>
Malt, Vinous & Spirituous Liquor	\$100.00	\$25.00/day
Fermented Malt Beverage (3.2%)	\$100.00	\$10.00/day
<b><u>ANIMAL LICENSES</u></b>		<b>Fees</b>
Dog Fertile - 1 year	annual	\$10.00
Dog Neutered/Spayed - 1 year	annual	\$5.00
Chicken Permit	one time fee	\$10.00
<b><u>AUCTION LICENSE</u></b>		<b>Fees</b>
Regular auction room/business license	1 year	\$50.00
General license	6 months	\$30.00
One day or more	Per day	\$25.00
<b><u>BUSINESS LICENSE</u></b>		<b>Fees</b>
New Application	yearly	\$20.00
Renewal Application	yearly	\$20.00

<b><u>STREET VENDOR LICENSE</u></b>		<b>Fee</b>
License	yearly	\$25.00
<b><u>NOTARY SERVICE FEE</u></b>		<b>Fee</b>
Notarize documents	per document	\$5.00
<b><u>NSF FEE</u></b>		<b>Fee</b>
Non sufficient funds	per occurrence	\$25.00
<b><u>ANNEXATION, SUBDIVISION/PUD &amp; ZONING FEE</u></b> Reference Ordinance No. 600		
<b><u>BUILDING DEPARTMENT FEES</u></b>		
<b>BUILDING PERMIT FEES</b>	<b>PERMIT FEE</b>	<b>PLAN REVIEW FEE</b>
RESIDENTIAL CONSTRUCTION	TABLE 1-A, 1997 UBC	30% OF PERMIT FEE
NON-RESIDENTIAL CONSTRUCTION	TABLE 1-A, 1997 UBC	65% OF PERMIT FEE
MANUFACTURE HOMES (IRC)	TABLE 1-A, 1997 UBC	30% OF PERMIT FEE
RESIDENTIAL - MOVED BUILDINGS	TABLE 1-A, 1997 UBC	30% OF PERMIT FEE
SIGN	TABLE 1-A, 1997 UBC	65% OF PERMIT FEE
RESIDENTIAL - REPEAT MASTER PLAN REVIEW FEE		\$100.00
RESIDENTIAL - MASTER PLAN REVIEW ONLY PERMIT	Based on Table 1-A	30% OF PERMIT FEE
<b>OVER THE COUNTER ONE-STOP FEES ~ RESIDENTIAL</b>		<b>Fees</b>
AIR CONDITIONING		\$85.00
FURNACE REPLACEMENT		\$85.00
DEMOLITION		\$85.00
GAS METER/GAS TEST		\$85.00
HOT WATER HEATER		\$85.00
REROOF		\$100.00
<b>OTHER/MISC FEES</b>		<b>Fees</b>
INVESTIGATION/VIOLATION FEE		2 X PERMIT FEE
PRE-MOVE INSPECTION FEE		\$300.00
RE-INSPECTION FEE (PER INSPECTION)		\$85.00
WATER AND SEWER INSPECTION		\$100.00
<b>ELECTRICAL PERMIT FEES</b>		<b>Fees</b>
<b>RESIDENTIAL CREATING NEW LIVING SPACE - BASED ON SQUARE FOOTAGE</b>		
0 TO 1000 SF		\$100.00
1001 TO 1500 SF		\$150.00
1501 TO 2000 SF		\$200.00
OVER 2000 SF		\$200.00 + \$10.00 FOR EACH ADDITIONAL 100 SF
<b>ALL OTHER - BASED ON VALUATION</b>		<b>Fees</b>
\$1.00 TO \$2,000.00		\$100.00
OVER \$2,000.00		\$200.00 + \$10.00 FOR EACH ADDITIONAL \$1,000.00
RESIDENTIAL SOLAR		\$500.00

**BUILDING DEPARTMENT FEES CONTINUED**

<b>ALL OTHER - BASED ON VALUATION</b>		<b>Fees</b>
RE-INSPECTION FEE		\$85.00
TEMPORARY CONSTRUCTION METER		\$85.00
PERMANENT METER INSPECTION		\$85.00
<b>ELECTRICAL PLAN REVIEW</b>		<b>Fees</b>
RESIDENTIAL	OF ELECTRICAL PERMIT FEE	30%
NON-RESIDENTIAL	OF ELECTRICAL PERMIT FEE	65%
ELECTRICAL PERMIT FEES WILL BE ADDED TO ALL PERMITS WHERE ELECTRICAL WORK IS INVOLVED.		
<b>ADMINISTRATION FEES</b>		<b>Fees</b>
CONTRACTOR FEE	PER YEAR	\$25.00
OVER THE COUNTER ONE-STOP ADMIN FEE		\$25.00
RESIDENTIAL ADMIN FEE		\$50.00
NON-RESIDENTIAL ADMIN FEE		\$50.00
CREDIT/DEBIT CARD PERMIT PAYMENT	OF PERMIT TOTAL	3%
ACH CHECK PAYMENT	PER TRANSACTION	\$1.25
<b>Sprinkler System Permit</b>		<b>Fee</b>
Potable Water Only		\$15.00
<b><u>IMPACT FEES*</u></b>		
*Legislatively adopted but set forth here on this schedule for easy reference.		
<b>Town Impact Fees ~ Residential</b>		<b>Fees</b>
Community Park		\$254.00
Neighborhood Park		\$575.00
Police		\$131.00
Municipal & Equipment		\$740.00
<b>School Impact Fees ~ Residential</b>		<b>Fees</b>
Single family detached home		\$2,253.00
Single Family Attached residential unit		\$1,149.00
Multifamily residential - per unit		\$612.00
<b><u>IMPACT FEES*</u></b>		
*Legislatively adopted but set forth here on this schedule for easy reference.		
<b>Police Impact Fees ~ Commercial</b>		<b>Fees</b>
<i>Development Type</i>	<i>Fee/1,000 sq ft</i>	
Com/Shop Ctr 75,000 SF or less		\$295.00
Com/Shop Ctr 75,000 - 150,000 SF		\$230.00
Com/Shop Ctr over 150,000 SF		\$180.00
Office 17,500 SF or less		\$147.00
Office 17,501 - 75,000 SF		\$119.00
Office over 75,000 SF		\$101.00
Industrial Park		\$43.00
Warehousing		\$25.00
Manufacturing		\$32.00

**WATER TAPS**

Size	No. of Units	Fees
3/4"	2	\$10,200.00
1"	4	\$17,300.00
1.5"	10	\$33,500.00
2"	25	\$53,800.00
3"	45	\$111,500.00
4"	90	\$172,400.00

**SEWER TAPS**

Size based on Water Tap Size	Fees
3/4"	\$3,000.00
1"	\$5,095.00
1.5"	\$9,892.00
2"	\$15,886.00
3"	\$32,972.00
4"	\$50,957.00

**BULK WATER EFFECTIVE JANUARY 1, 2022**

	Billed monthly	Fees
Water Station	per 1,000 gallons	\$13.97
Hydrant Meter Rental	per 1,000 gallons per day	\$13.97 \$10.00

**CEMETERY FEES EFFECTIVE JANUARY 1, 2022**

	Fees
Adult/Child/Baby Space/Plot/for Full Burial and/or Cremains	\$1,400.00
Baby Section Space/Plot/for Full Burial and/or Cremains	\$300.00
Open & Closing ~ Adult ~ Full Burial ~ Regular Business Day	\$1,000.00
Open & Closing ~ Adult ~ Full Burial ~ Legal Holiday/Saturday AM	\$1,000.00
Open & Closing ~ Baby ~ Full Burial ~ Regular Business Day	\$250.00
Open & Closing ~ Baby ~ Full Burial ~ Legal Holiday/Saturday AM	\$450.00
Open & Closing ~ Cremains ~ Regular Business Day	\$450.00
Open & Closing ~ Cremains ~ Legal Holiday/Saturday AM	\$600.00
Cremational Garden*	\$1,600.00
Includes space(s), stone engraving & 1 opening & closing.	
Additional Fee for Legal Holiday/Saturday AM	\$100.00
Columbarium ~ Single	\$1,300.00
Columbarium ~ Double	\$1,700.00
Includes space(s), engraving & opening & closing.	
Additional Fee for Legal Holiday/Saturday AM	\$100.00
Disinterment - Adult ~ Full Burial*	\$2,500.00
Disinterment - Infant ~ Full Burial*	\$600.00
Disinterment - Cremains*	\$700.00
Disinterment - Cremational Garden*	\$700.00
Disinterment - Columbarium*	\$100.00
* Disinterment during regular business days only.	
Delayed Arrival at Cemetery	\$200.00
Deed/Interment Agreement Transfer Service Fee	\$60.00

<b>FACILITY RENTALS</b>		<b>Effective 02 17 2022</b>	
<b>Park Pavilions ~ City Park &amp; Town Square</b>		<b>Deposit Fees</b>	<b>Fee</b>
Without Electricity		\$0.00	No charge
With Electricity		\$0.00	\$10.00
<b>UTILITY RATES FOR WATER, SEWER &amp; TRASH EFFECTIVE JANUARY 1, 2022</b>			
<b>Water Service</b>			
<i>Potable Water Rates</i>		<b>Billed monthly</b>	<b>Fees</b>
First 4,000 gallons			\$44.65
Over 4,000 gallons		per 1,000 gallons	\$7.26
<i>Non-Potable Water Rates</i>			
<i>Residential Lot Size</i>			<b>Fees</b>
0-4,000 sq ft			\$16.70
4,001 - 8,000 sq ft			\$18.70
8,001 - 12,000 sq ft			\$20.70
12,001 and greater			\$22.70
Large commercial or industrial areas and private parks (not owned by Eaton) and large greenbelt areas, in subdivisions		per 100 sq ft of landscaped area	\$0.21
<b>Sewer Service (No fee increase in 2022.)</b>			<b>Fees</b>
<i>Sewer Rate ~ Residential</i>			\$26.50
<i>Sewer Rate ~ Commercial</i>			
Class I ~ Users that do not fit into the other classes		per 1,000 gallons	14.00 + 3.70
Class II ~ Includes all schools		per student	\$1.32
Class III ~ Includes all laundromats		per washer machine	\$21.50
Class IV ~ Users who do not receive metered water		per tap	\$26.50
Industrial Class		negotiate with Town Administrator	Based on discharge.
<b>Residential Sanitation Service</b>			
<b>Weekly Trash &amp; Bi-Monthly Recycling</b>		<b>Monthly bill</b>	<b>Fee</b>
1 Trash & 1 Recycle Tote			\$23.48

**POLICE SERVICE FEES**

<i>Photographic Reproductions ~ Accidents</i>		<b>Fees</b>
Printed ~ 4 photos per page	per page	\$2.00
Sex Offender Registration		\$20.00
Vin Verifications		\$10.00
Police reports and records ~ First Page		\$2.00
Police reports and records ~ Each Additional Page		\$0.50
NSF Fee	per occurrence	\$25.00

**Court Costs and Surcharges Effective November 18, 2021**

*In addition to fines for any violation, the Court may assess the following costs and fees as applicable:*

		<b>Fees</b>
Court Costs		\$25.00
Traffic Calming Surcharge on fines under \$50.00		\$15.00
Traffic Calming Surcharge on fines \$50.00 and above		\$30.00
Show Cause Order		\$25.00
Deferred Sentence/Prosecution		\$50.00
Payment plan/SOE		\$25.00
Seal records request		\$65.00
Jury		\$25.00
Warrant		\$50.00
OJW		\$30.00
Default		\$25.00
Warning letter (FTA/FTC)		\$25.00
Trial Transcript	minimum deposit	\$200.00
Copies of recordings	per CD or audio file	\$35.00
Certified copy of any Municipal Court Criminal Justice Record		\$15.00
Municipal Court Criminal Justice Records Act requests	includes search, retrieval and copy/download of up to 10 pages of records	\$10.00
	per page thereafter	\$0.10
Any search and retrieval requiring redaction or more than 15 minutes	per hour, deposit for estimated amount paid prior to search	\$45.00

**Fee Schedule for Criminal Justice Records Retrieval Effective April 21, 2022**

Fees are non-refundable.

Victims of crimes have a right to receive the initial police report(s) at no charge but are subject to fees for any subsequent police reports resulting from further investigation after the initial report(s). This does not include evidence, body worn camera footage, and 911 recordings. All parties are subject to fees for these items.

Fees are due before the reports may be released.

Acceptable methods of payment: Cash, Money Order, Check or Credit/Debit Card.

All records requests must be accompanied by a signed Application for Release of Criminal Records form.

Requests may be submitted in person, by mail to Eaton Police Department, 224 1st St., Eaton, CO 80615, or via email at [epdreportsrequest@eatonco.org](mailto:epdreportsrequest@eatonco.org)

<b>Item</b>	<b>Cost</b>	<b>Information</b>
Search & Retrieval Fee	\$4.00	
Redaction/Extended Research/Retrieval	\$11.25 per 15 minutes/\$45.00 per hour	Cumulative staff time to retrieve, redact, reproduce, and mail, email or fax records exceeding 10 minutes
Copies	50¢	Black and white printed copy (per standard 8 ½ " x 11" page)
Clearance Letters/Record Checks	\$10.00 in person \$10.50 by mail	1" clearance letter free Fee after is per letter
Notary or Authentication Fee	\$5.00	Per notarized document or authentication
Document Viewing	\$18.00 per 15 minutes/\$72.00 per hour	Per 15 minutes. Cumulative staff time
Fax Fee	30¢ per page	Fee includes any long distance fees incurred
<b>Evidence Fees</b>		
Evidence Viewing	\$40.00 per hour/½ hour minimum	
Copies	50¢ per page	
Digital Evidence (Non BWC)	\$15.00 per disc	
<b>Body Worn Camera Footage Fees</b>		
Initial Research Fee	\$20.00 per hour, one hour minimum	
Redaction Fee	\$45.00 per hour, per recording (not per incident)	
8GB Thumb Drive	\$8.00 per thumb drive (only if NO access to email)	
Mailing Fee	Actual Cost	

Updated for November 18, 2021 & January 1, 2022

Updated for February 17, 2022 & April 21, 2022