
TOWN BOARD MINUTES

MARCH 18, 2021

A regularly scheduled meeting of the Town Board was held on March 18, 2021 at 7:00 p.m. in the Gary Carsten Board Chambers located at 224 First Street.

Item 1 – Roll call and Pledge of Allegiance. Those present and answering roll call: Trustees; Gentry, Heid, Winter, Trustee/Mayor Pro Tem (MPT) Isbell, Mayor Moser and Attorney Rocklin. Absent were Trustees: Ledall and Lewis.

Item 2 – Review of February 18, 2021 Minutes. Trustee/MPT Isbell moved to approve the February 18, 2021 minutes as written, seconded by Trustee Heid. Motion carried 4-0.

Item 3 – Town Recognition for Percy Hamilton for his years of service. Mayor Moser presented Percy Hamilton an engraved glass award for 25 Years of Service and expressed appreciation for all the time, dedication and commitment to the town and citizens.

Item 4 – Town of Eaton Proclamation – 2021 Holocaust Memorial Observances. Mayor Moser stated that this is a yearly proclamation and requested the board read the proclamation aloud in observance of the Holocaust.

Item 5 – Ordinance No. 615 – Repealing and Readopting the Eaton Municipal Code Concerning Street Vendors – Second Reading. Financial Director Smith stated that there were amendments made after the First Reading and Attorney Rocklin has made the amendments for the Second Reading in section 8-3-1, Definitions under *Stand*; food, beverage or merchandise were added and 8-3-2, License required; (7) added as an exemption from the licensing requirements for minors. Trustee/MPT Isbell moved to approve Ordinance No. 615, An Ordinance Repealing and Readopting Section III of Chapter VIII of the Eaton Municipal Code Concerning Street Vendors, seconded by Trustee Gentry. Mayor Moser requested a roll call per vote from Clerk Winter as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Winter, Yes. Motion carried 4-0.

Item 6 – Ordinance No. 616 – Amending Chapter VIII of the Eaton Municipal Code to Include Section VII Concerning Contractor Licenses – First Reading – Public Hearing. Mayor Moser opened the floor as a Public Hearing. Financial Director Smith stated that the Town's building official, ProCode, Inc., recommends that the Town adopts contractor licensing procedures and requirements to ensure that contractors doing business within the Town have the minimum qualifications and maintain adequate liability insurance to perform construction work and promulgate for the preservation of the public health, safety and welfare in the best interest of the citizens of the Town. Mayor Moser asked for public comment in favor of this ordinance to step forward and then asked for public comment not in favor of this ordinance to step forward, there were no public comments, and the public hearing was closed. Following board discussion, Trustee Winter moved to approve Ordinance No. 616, An Ordinance Amending Chapter VIII of the Eaton Municipal Code to include Section VII Concerning Contractor Licenses, seconded by Trustee Heid. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Winter, Yes. Motion carried 4-0.

Item 7 – Resolution 2021-03 – Resolution Adopting a Street Vendor License Fee. Attorney Rocklin stated that this fee correlates with the ordinance to pay an annual license fee. Following board discussion, Trustee/MPT Isbell moved to approve Resolution 2021-03, a Resolution Adopting Street Vendor License Fee, seconded by Trustee Winter. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Winter, Yes. Motion carried 4-0.

Item 8 – Resolution 2021-04 – Resolution Creating a Town Water Bank. Financial Director Smith stated that this resolution is to create a water bank to assist persons who are to dedicate a relatively small amount of raw water to the Town and allow such persons to pay cash-in-lieu of the required raw water dedication. The Town will hold approximately ten units of CBT water in the water bank and replenish as units are sold. Following board discussion, Trustee Winter moved to approve Resolution 2021-04, a Resolution Creating Town of Eaton Water Bank, seconded by Trustee/MPT Isbell. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Winter, Yes. Motion carried 4-0.

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Item 9 – Public Comment.* Scott Renfroe, 3530 Diane Place, here for the Land Use Code Updates.

Item 10 – Staff Reports. See attached handout. Additions made to staff reports as follows:

- ◆ Captain Sturch: 1) SAM radar trailer is in use. 2) Drug takeback kiosk is now located in the Police lobby. 3) Shooting Simulator; installed, will be utilized in April. 4) Accepting donations for Easter baskets and food baskets.
- ◆ Financial Director Smith: 1) CO Trust will give a presentation about market trends for investing at the April board meeting.
- ◆ Trustee Heid: 1) GWT; lawsuit still going on.
- ◆ Trustee/MPT Isbell: 1) MPO; Creating a citizen advisory committee, see web site. 2) RAQ; requesting feedback about the employer based trip reductions. 3) HTC; needing volunteers for May 22 Down Town/Main Street clean up.
- ◆ Mayor Moser: 1) CIRSA training; do not engage with staff on personnel issues but refer them to immediate supervisor.

Item 11 – Adjourn to Joint Study Session with Planning Commission on Land Use Code Updates. As there was no further business, Mayor Moser moved to adjourn at 7:32 p.m.

** If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to jeff@eatonco.org by Thursday at 12:00 p.m., and they will be read into the record or otherwise shared with the Board during the meeting.*

Margaret Jane Winter, Town Clerk