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## TOWN BOARD MINUTES

JUNE 17, 2021

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A regularly scheduled meeting of the Town Board was held on June 17, 2021, at 7:00 p.m. in the Gary Carsten Board Chambers located at 224 First Street.

**Item 1 – Roll call and Pledge of Allegiance.** Those present and answering roll call: Trustees; Heid, Ledall, Lewis, Winter, Trustee/Mayor Pro Tem (MPT) Isbell, Mayor Moser, and Attorney Rocklin. Trustee Gentry was absent.

**Item 2 – Review of May 20, 2021, Minutes.** Trustee/MPT Isbell moved to approve the May 20, 2021, minutes as written, seconded by Trustee Heid. Motion carried 5-0.

**Item 3 – Alan Holmberg – Anderson & Whiney – 2020 Audit Reports.** Alan Holmberg, auditor representing Anderson and Whitney, provided highlights, and responded to questions regarding the 2020 Audit for the Town and Eaton Housing Authority.

**Item 4 – Elliott’s Café – Liquor License Application – Public Hearing.** Clerk Winter reported that this public hearing is for Elliott’s Cafe, requesting to obtain a Hotel & Restaurant (City) Liquor License for the business located at 226 Oak Avenue. The applicant’s application and all documentations are in order. Petitions were completed and received June 7th with 93% in favor from needs and wants of the public for this type of license. Recommendation is to approve the liquor license. Rachel Redding, 427 Magnolia Court, manager of Elliott’s Café was present to represent the business. As there were no questions from the board, Mayor Moser opened the floor for public hearing, no public addressed the board, the public hearing was closed. Trustee/MPT Isbell moved to approve the Liquor License for Elliott’s Cafe, seconded by Trustee Heid. Mayor Moser requested a roll call per vote, from Clerk Winter, as follows: Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Ledall, Yes; Trustee Lewis, Yes; Trustee Winter, Yes. Motion carried 5-0.

**Item 5 – Resolution 2021-07- Resolution Adopting a Consolidated Town Fee Schedule.** Attorney Rocklin discussed that the Town Fee Schedule has been consolidated onto one fee schedule with a few increases or additions as follows: Reproduction of Business Items to \$.25 per page; Business License, New and Renewal to \$20.00; NSF Fee to \$25.00; Permit Payment, using a Credit/Debit Card, 3% Fee of Permit Total and ACH Check Payment for permit, \$1.25/Transaction. Trustee Winter moved to approve Resolution No. 2021-07, a Resolution Adopting a Consolidated Town Fee Schedule, seconded by Trustee Heid. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Ledall, Yes; Trustee Lewis, Yes; Trustee Winter, Yes. Motion carried 5-0.

**Item 6 – Public Comment.\*** Mayor Moser opened the floor for Public Comment. Levi Scheere, 38505 CR 37, of Boy Scout Troop 41, asked the Mayor if he could answer a few questions after the Board meeting, as he is working towards his Merit Badge of Citizenship. The Mayor replied, yes. Kate Denny, 351 Willow Avenue, inquired about speed bumps or reduced speed limit signs on Willow Avenue due to children crossing the street, to and from Eaton Commons Park. The police will set the speed trailer in the area and patrol the street more often. Rita Ruderman, 1880 Larimer Street in Denver, works for Xcel Energy and reported that they have a final proposed route for the new transmission lines and if anyone would like to see the proposal, visit the website at [www.xcelenergynortherncoloradoareaplan.com](http://www.xcelenergynortherncoloradoareaplan.com). Elaine Kanzler, 223 Spruce Street, Eaton, inquired when 3<sup>rd</sup> Street and Juniper Avenue, Spruce Avenue and CR 35 would be paved? The answer given was that the paving crew was in Town today and will be working on those areas over the next couple of weeks. As there were no further public comments, Mayor Moser closed the public comments.

**Item 10 – Staff Reports.** See attached handout. Additions made to staff reports as follows:

- ◆ Faith Smith, Financial Director: 1) Preliminary reports were given to trustees for review. 2) Sales Tax numbers for April revenue, paid in May were record high. 3) Two of the three leases have been paid off.
- ◆ Jane Winter, Town Clerk: 1) Issued a Special Event Permit to the Eaton Sertoma Club for July 9<sup>th</sup> at the Town Square and July 10<sup>th</sup> at the City Park. 2) Sheaf & Kettle Brewing obtained a temporary sales room location permit for the Town Square for June 18<sup>th</sup> for the movie in the park.
- ◆ Lanie Isbell, Trustee/MPT: 1) HRC is presenting free family movie night in the Town Square, July 18<sup>th</sup>, at dusk.

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- ◆ Chief Sturch: 1) May 24<sup>th</sup> to June 6<sup>th</sup> was Click It or Ticket, ticket results as: 57 non-seat belt, 117 speeding, 1 careless, 1 DUI, 18 revoked licenses and 13 no proof of insurance. 2) Six months of training and the officers are within four hours of being compliment with the State.
- ◆ Trustee Heid: 1) GWT; when the trail is complete, the plan is fund raise money for benches and trees.
- ◆ Interim Administrator Carsten: 1) Handed out information about Town Administrator search, applications will be taken until July 7<sup>th</sup> and start interviewing the week of July 12<sup>th</sup>. 2) An email from Bays Water site tour has changed the date to July 13<sup>th</sup>. 3) Received information from the Federal Government that the Town is eligible for a 1.42 million American Rescue Plan Grant for storm drainage and round-about that the Town will apply for. 4) Attended a meeting with the Mayor and Eaton School District and came to an agreement on cost sharing for the round-about.

**Item 11 – Adjourn.** Mayor Moser moved to adjourn at 8:02 p.m.

*Margaret Jane Winter, Town Clerk*

*\* If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to [gary@eatonco.org](mailto:gary@eatonco.org) by Thursday at 12:00 p.m., and they will be read into the record or otherwise shared with the Board during the meeting.*