

TOWN BOARD MINUTES

JULY 15, 2021

A regularly scheduled meeting of the Town Board was held on July 15, 2021, at 7:00 p.m. in the Gary Carsten Board Chambers located at 224 First Street.

Item 1 – Roll call and Pledge of Allegiance. Those present and answering roll call: Trustees; Heid, Gentry, Lewis, Winter, Trustee/Mayor Pro Tem (MPT) Isbell, Mayor Moser, and Attorney Rocklin. Trustee Ledall was absent.

Mayor Moser amended the agenda with the following: 5a. Public Comment* and 6a. Executive Session to discuss personnel matters related to the Town Administrator position pursuant of C.S.R. § 24-6-402(4)(f).

Item 2 – Review of June 17, 2021, Minutes. Trustee/MPT Isbell moved to approve the June 17, 2021, minutes as written, seconded by Trustee Lewis. Motion carried 5-0.

Item 3 – Eaton Historical Society Carriage House Museum Proclamation. Nomi Kettlerling, representative of the Eaton Area Historical Society, invited everyone to attend the dedication of the carriage house on August 1, 2021, at 10:00 am. The Board of Trustees and Mayor then proceeded to read the Proclamation.

Item 4 – Hometown Revitalization Committee Annual Report – Marq Nichol. Marq Nichol did not attend. Trustee/MPT Isbell reported on the annual events: Eaton Old Fashion Christmas of 2020, C-Dot Grant issued for \$47,400 to beautify the downtown area, Movie Night in the Park, and Business Clean-up. Looking forward to three events of the Farmer's Market in September at the Town Square and Open House on August 2, 2021, at 6:00 pm in the Gary Carsten Board Room.

Item 5 – Planning Commission Appointments. Mayor Moser reported that he received six applications for the two open positions of the Planning Commission and the two individuals selected are Kevin Ross and Bond Baiamonte. Trustee/MPT Isbell moved to approve and ratify the Planning Commission Appointments with Kevin Ross and Bond Biamonte, seconded by Trustee Heid. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Lewis, Yes; Trustee Winter, Yes. Motion carried 5-0.

Item 5a – Public Comment.* Kevin Ross, 1500 Falcon Ridge Road, commented on what a great job the Eaton Chamber, Town of Eaton and Eaton Police Department did for Eaton Days. Mr. Ross then requested clarification about the non-potable pumps for Governor's Ranch, Governor's Crossing and Aspen Meadows. Town Administrator Interim (TAI) Carsten responded that the wells are sucking some sand at times but there is water in the wells. The #3 pump by the electrical substation did go down and it took a while to get the supplies that were needed to repair it, but it is back together now and operating. After this water season ends in October, a flow test will be done on the pumps to determine if a turbine (submersible pump) needs to be purchased. For now, watering on the correct days will be enforced to maximize the pressure. The town and school will continue to water during the day. As there were no further public comments, Mayor Moser closed the public comments.

Item 6 – Administrator Application Review and Appointment. TAI Carsten gave a brief explanation of the search process that started June 1st, for a new Administrator. Twelve applications were received, and one person stood out with qualifications higher than the other eleven, Wesley LaVanchy has experience in working in local government and is a representative for Central Weld on the NISP project. TAI Carsten strongly recommends Wesley LaVanchy for the Town Administrator position. Trustee/MPT Isbell moved to go into executive session to discuss personnel matters concerning the Town Administrator position pursuant of C.R.S. § 24-6-402(4)(f), seconded by Trustee Lewis. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Lewis, Yes; Trustee Winter, Yes. Motion carried 5-0.

Item 6a – Executive session to discuss personnel matters concerning the Town Administrator position. Entered executive session at 7:25 pm and exited executive session at 7:52 pm. Mayor Moser stated that no decisions were made in the executive session, only a discussion concerning the Town Administrator position.

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Item 6 Continued – Administrator Application Review and Appointment. Following discussion, Trustee Winter moved to appoint Wesley LaVanchy as the finalist for the Town Administrator position for the Town of Eaton, seconded by Trustee Gentry. Mayor Moser requested a roll call per vote from Clerk Winter, as follows: Trustee Gentry, Yes; Trustee Heid, Yes; Trustee/MPT Isbell, Yes; Trustee Lewis, Yes; Trustee Winter, Yes. Motion carried 5-0. Mayor Moser gave direction for TAI Carsten and Attorney Rocklin to work on Wesley LaVanchy's employment agreement.

Item 7 – Public Comment.* See 5a.

Item 8 – Staff Reports.

- ◆ Chief Sturch: 1) Appointed CSO Jenkins as officer of the quarter. 2) The six-month stats show a 95% clearance rate. 3) Recruited Brian Pettit from State Patrol and will start July 26th. 4) No big incidents during Eaton Days. 5) PD had been working with Taco Bell to come into compliance with their landscaping for a year. WCHD was contacted and investigated the business and then closed them down for health violations.
- ◆ Attorney Rocklin: 1) Gave information on behalf of Finance Director Smith; Received a non-entitlement unit of money from COVID of \$721,000.00 which will need to be discussed at the next study budget meeting and she will be contacting the board to set up study budget meetings in August and September 2021.
- ◆ Trustee/MPT Isbell: 1) MPO, has hired an attorney to file for party status. RAQCC, along with the EPA is trying to change how Weld County is broken up for air quality monitoring, which will put our region out of compliance. MPO is writing a letter to RAQCC about this concern.
- ◆ Trustee Winter: 1) Requested information about the safety issues along Eaton Commons Park with speeding vehicles. Chief Sturch replied that East Fifth Street now has speed limit signs of 35 mph and the police have been present in the area a lot more to control the speeders. 2) Inquired about the drainage park on Collins Street, next to the Early Learning Center that is looking bad. TAI Carsten will have the maintenance crew clean it up.

Item 11 – Adjourn. Mayor Moser moved to adjourn at 8:11 p.m.

Margaret Jane Winter, Town Clerk

** If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to gary@eatonco.org by Thursday at 12:00 p.m., and they will be read into the record or otherwise shared with the Board during the meeting.*