



**TOWN BOARD REGULAR MEETING  
224 First Street, Eaton, CO  
Thursday, December 8, 2022, 7:00 P.M.**

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**MINUTES**

**CALL TO ORDER**

Mayor Moser called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

BOARD PRESENT            Mayor Scott Moser            Mayor Pro Tem Liz Heid            Trustee Coby Gentry

Trustee Nina Lewis            Trustee Glenn Ledall

BOARD ABSENT            Trustee Lee Griffith            Trustee Karla Winter

STAFF PRESENT: Interim Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Administrator - Greg Brinck, Financial Director - Faith Smith, and Chief - Kevin Sturch

**AGENDA AMENDED AND APPROVED**

Motion made by MPT Heid, seconded by Trustee Griffith to amend the Board Agenda with the addition of 9A. Resolution EHA No. 2022-01 Housing Authority Budget 2023 under the heading of Public Hearing. Motion carried with a 4-0 vote. Motion made by Trustee Lewis, seconded by MPT Heid to approve the amended agenda. Motion carried with a 4-0 vote.

**PUBLIC COMMENT\***

Mayor Moser opened the floor at 7:02 p.m. for public comment, having no public comments, floor was closed at 7:02 p.m.

**CONSENT AGENDA**

Motion made by Trustee Ledall, seconded by Trustee Gentry to approve the Consent Agenda. Motion carried with a 4-0 vote.

1. Minutes – November 17, 2022, Regular Board Meeting
2. Accounts Payable Invoice History Report – November 2022
3. Resolution No. 2022-29 – Annexation Proceedings and Setting a Public Hearing for WCR 74 Annexation

**NEW BUSINESS**

4. Well Augmentation and Water Court Application Filing – Steve Nguyen, P.E. ITA LaVanchy stated that the motion of the water lease with a particular company has ceased at this time. The company doesn't want to lease the water for five (5) years and automatically renew one-time for an additional five (5) years which is required by the State. Once a Water Lease Agreement is obtained, it will be brought before the board for approval and then filed with the Water Court Application. Motion was made by Trustee Ledall, seconded by MPT Heid to approve the filing of the application to water court with a plan for augmentation. Motion carried with a 4-0 vote.

**PUBLIC HEARING (See Exhibit A)**

Mayor Moser opened the floor at 7:07 p.m. for the public hearing of number 5 through number 9. Melissa Jacobson, 302 Maple Avenue, requested where to find the information about the Eaton Housing Authority that will be discussed. The answer was the Town's website within December's packet. As there were no other questions, Mayor Moser closed the public hearing at 7:09 p.m. Financial Director Smith presented an update on funds and fund projections for the calendar year of 2022 and 2023 which is related to the following resolutions along with Eaton Housing Authority projections for calendar year of 2023. Mayor Moser asked for any discussion from the board, as there were none, Mayor Moser asked for motions.

5. Resolution No. 2022-30 – Adopting An Amended Consolidated Town Fee Schedule

Motion was made by Trustee Ledall, seconded by Trustee Lewis to approve Resolution No. 2022-30, Adopting An Amended Consolidated Town Fee Schedule. Motion carried with a 4-0 vote.

6. Resolution No. 2022-31 – Amending the 2022 Budget and Defray Expenses

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Motion was made by MPT Heid, seconded by Trustee Gentry to approve Resolution No. 2022-31, Amending the 2022 Budget and Making Supplemental Appropriations to Defray Expenses in Excess of Amounts Budgeted. Motion carried with a 4-0 vote.

7. Resolution No. 2022-32 – Adopting a Budget for the 2023 Calendar Year

Motion was made by Trustee Ledall, seconded by MPT Heid to approve Resolution No. 2022-32, Adopting a Budget for the Town of Eaton, Colorado for the Calendar Year Beginning on the First Day of January 2023 and Ending on the Last Day of December 2023. Motion carried with a 4-0 vote.

8. Resolution No. 2022-33 – Levying General Property Taxes for the 2023 Calendar Year

Motion was made by Trustee Lewis, seconded by Trustee Ledall to approve Resolution No. 2022-33, Levying General Property Taxes for the 2023 Calendar Year to Help Defray the Costs of Government for the Town of Eaton, Colorado. Motion carried with a 4-0 vote.

9. Resolution No. 2022-34 – Appropriating Sums for the 2023 Calendar Year

Motion was made by MPT Heid, seconded by Trustee Ledall to approve Resolution No. 2022-34, Appropriating Sums of Money for the 2023 Calendar Year. Motion carried with a 4-0 vote.

9A. EHA Resolution No. 2022-01 – EHA Budget for 2023 Calendar Year

Motion was made by MPT Heid, seconded by Trustee Ledall to approve Resolution No. 2022-01, Adopting a Budget for the Housing Authority of the Town of Eaton for the Calendar Year Beginning On January 1, 2023, and Ending on December 31, 2023. Motion carried with a 4-0 vote.

Mayor Moser then closed the public hearing at 7:23 p.m.

**STAFF REPORT(S)**

14. Interim Town Administrator – Monthly Report and discussed the two CIRSA Safety Awards for the Town and the Eaton Housing Authority. The HUD Grant application is due at the end of this month and will be reviewed by the committee late first quarter, early second quarter of next year and then formally approved by the BOCC late second quarter and enter contracts in late June, early July. This grant will be used for ADA ramps and will have a matching component for the Town to pay.

15. Assistant Town Administrator – The Town was awarded a Grant Design of \$110,000.00 for the Hometown Revitalization Committee plan, will be working with Northern Engineering and Baseline on the project. A new four way stop sign will be implemented on December 19<sup>th</sup> at the corners of First Street and Juniper Avenue. The dewatering equipment was delivered this week and the contractor will install.

16. Police Chief – Reviewed the November 2022 Report & Police Progress and Statistical Summary

17. Town Clerk – Cobblestone Inn & Suites is renewing their liquor license.

18. Town Attorney - None

19. Finance Director – November Sales Tax numbers are up; we are above by \$163,000.00 compared to last year.

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

20. Planning Commission Meeting – None

21. Hometown Revitalization Committee – MPT Heid, Community Open House in February.

22. Great Western Trail/Park – None

23. Northern Front Range/MPO – MPT Heid, Nominations and elections; Chair, Scott James of Weld County and Co-Chair, Jon Mallo of Loveland.

**EXECUTIVE SESSION**

~~24. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the NISP Allotment Contract.~~  
**Motion moved to delete 24. from Executive Session.**

**ADJOURN**

Mayor Moser moved to adjourn at 7:39 p.m.

*Margaret Jane Winter, Town Clerk*