



6:00-6:45 Board of Trustees Work Session

Sales Tax Initiative/Paul Hanley

TOWN BOARD REGULAR MEETING AGENDA

Thursday, July 20, 2023, at 7:00 P.M.

Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENTS

Motion to approve agenda as is or approve agenda with amendment(s).

SPECIAL PRESENTATION

1. Library, Mid-Year Performance Measure Update – Amber Greene, Library Director

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

- 2. Minutes – June 15, 2023, Regular Meeting**
- 3. Accounts Payable Invoice History Report – June 2023**
- 4. Financial Statements – May 2023**
- 5. Treasurer Report – May 2023**

PUBLIC HEARING (See Exhibit A)

- 6. Second Reading – Ordinance No. 637 – Repealing and Readopting Section 6-1-7 of the Eaton Municipal Code Concerning the International Energy Conservation Code, 2018 Edition – Jon Gesick, Building Official of ProCode, Inc.**
- 7. Amendment to the Town of Eaton Comprehensive Plan to Incorporate the Downtown Revitalization Plan, as Amended – Vince Harris, Baseline Planning Director and Greg Brinck, Assistant Town Administrator**
 - **Resolution No. 2023-09 - Resolution Approving an Amendment to the Town of Eaton Comprehensive Plan to Incorporate the Downtown Revitalization Plan, as Amended.**

NEW BUSINESS

- 8. Approval of new Employee Insurance Benefits Broker/Consultant – Greg Brinck, Assistant Town Administrator**

OLD BUSINESS

- 9. Mountain View/Collins Crosswalk Improvements, Contractor Award – Brad Curtis, Northern Engineering**

STAFF REPORT(S)

10. Town Administrator – Monthly Report
11. Assistant Town Administrator
12. Police Chief – June 2023 Police Power Point Report and June 2023 Law Reporting
13. Town Attorney – Laws Enacted During 2023 Legislative Session
14. Finance Director
15. Town Clerk

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

16. Planning Commission Meeting
17. Hometown Revitalization Committee
18. Great Western Trail/Park – Trustee Griffith, Meeting Report
19. Northern Front Range/MPO

MAYOR’S COMMENTS

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.