



TOWN BOARD MEETING AGENDA
Thursday, February 17, 2022, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street

I. CALL TO ORDER

1. Pledge of Allegiance

II. ROLL CALL

III. AGENDA APPROVAL / AMEMDMENTS

IV. SPECIAL PRESENTATIONS

V. CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item be removed from the Consent Agenda and placed under VIII. Business for discussion.

1. Minutes – January 20, 2022
2. Second Reading – Ordinance No. 620 - Board Compensation Code – Attorney Rocklin
3. Potable Water Master Plan – Professional Services Contract – ITA LaVanchy
4. Resolution 2022-05 – Independent Bank – ITA LaVanchy

VI. PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.

VII. PUBLIC HEARING (See exhibit A)

1. Brown Farm PUD Final Development Plan– Vince Harris, AICP, Baseline Corporation
 - A. First Reading - Ordinance No. 622 – PUD Final Development Plan for Brown Farm – Attorney Rocklin
2. 25 Ash Ave Variance – Vince Harris, AICP, Baseline Corporation
 - A. Resolution No. 2022-04 - Approving Variance for Property Located at 25 Ash Avenue – Attorney Rocklin

VIII. BUSINESS

1. First Reading - Ordinance No. 621 – Setting Compensation for the Mayor and Members of the Board of Trustees - Attorney Rocklin
2. Sidewalk Management – ATA Brinck
3. Resolution 84-5 - Use of Auditorium – Rescind – ATA Brinck
4. Senior Housing Options – EHA Contract – ITA LaVanchy

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VIII. BUSINESS CONTINUED

5. MetroDPA Presentation – Evadina Sloat, Stifel Public Finance

IX. STAFF REPORT

1. Town Administrator – Monthly Report.
2. Police Chief – January 2022 Police Progress & Statistical Summary.
3. Town Clerk – Liquor License Renewal for Casa Dona Maria sent to state.
4. Town Attorney
5. Finance Director – December 2021 & January 2022 Financial Reports.
6. Other

X. COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

1. Planning Commission Meeting
2. Hometown Revitalization Committee
3. Great Western Trail/Park
4. Northern Front Range-MPO

XI. MAYOR'S COMMENTS

XII. EXECUTIVE SESSION

1. *“An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) related to the 3rd Street water main break that occurred on April 29, 2021.”*
2. *“An executive session to discuss the Interim Town Administrator’s contract pursuant to C.R.S. § 24-6-402(4)(f).”*

XIII. INFORMATIONAL ITEMS

XIV. ADJOURN

** If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (970) 454 - 3338 within 48 hours prior to the meeting in order to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant, staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant, staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to five (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. *(If any.)*
- 6. Additional questions from Board, if any. *(Board may ask questions at any time until the hearing is closed.)*
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. Make a decision and/or motion from Board.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.