



6:00-6:45 p.m. Board of Trustees Work Session
2023 Sales Tax Initiative
TOWN BOARD REGULAR MEETING AGENDA
Thursday, February 16, 2023, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENTS

Motion to approve agenda as is or approve agenda with amendment(s).

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

1. Minutes – January 19, 2023, Regular Meeting
2. Accounts Payable Invoice History Report – January 2023
3. Financial Statements – December 2022
4. Treasurer Report – December 2022

PUBLIC HEARING (See Exhibit A)

5. Smokin' Bros Barbecue – Hotel & Restaurant (City) Liquor License – Brantley, Gavan & Les Maitland
 - Staff Report ~ Jane Winter, Town Clerk

NEW BUSINESS

6. "Jake Brake" Usage within Town Limits – Chief Sturch
 - Ordinance No. 631 – Amending Section IV of Chapter X of the Eaton Municipal Code to Include Section 10-4-14 Concerning Motor Vehicle Braking
7. 25 Ash Ave Variance Extension Request – Baseline Corporation, Vince Harris, and Lauren Richardson
8. Cemetery Memo - Attorney Rocklin
 - Ordinance No. 632 - Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code Concerning the Eaton Cemetery – Attorney Rocklin
 - Rules & Regulations – Clerk Winter and Attorney Rocklin
9. Utility Rate Study Bid Memo & Approval – Northern Engineering, Brad Curtis
10. Water Use/Dedication for Development – Northern Engineering, Brad Curtis

STAFF REPORT(S)

11. Interim Town Administrator – Monthly Report
12. Assistant Town Administrator
13. Police Chief – January 2023 Report & Police Progress and Statistical Summary
14. Town Clerk – Casa Dona Maria Inc applied for Liquor License Renewal.
15. Town Attorney
16. Finance Director
17. Town Engineer – Roundabout Proposed Street Lighting Update Report

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

18. Planning Commission Meeting
19. Hometown Revitalization Committee
20. Great Western Trail/Park – Trustee Griffith – See attached report.
21. Northern Front Range/MPO

MAYOR PRO TEM'S COMMENTS

EXECUTIVE SESSION

22. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority.

ADJOURN

** If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant, staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant, staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. Make a decision and/or motion from Board.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.