

Eaton Public Library
Board of Trustees September 5, 2018

Present:

John Isbell - President
Dave Sloan- Vice President
June Gustafson - Trustee
Marlene Richter - Trustee
Maureen St.Peter- Trustee

Staff:

Brenda Carns, Library Director

Called to order. Declaration of a quorum. President Isbell called the meeting to order at 5:30 p.m., September 5, 2018 and declared a quorum.

1. Approval of the Agenda
2. Report to the President - Overview of items to be covered

Director's Update:

Posting Sheri's job in paper tomorrow 9/16. Emphasis more on adult programming.
Copy of Sheri's Behavior Guidelines - need to reinforce food and drink rules.

- Dave suggested we email more often to let patrons know activities
- Carpet cleaning needs to be cleaned in meeting room
- Questioned library attendance being down - school started, recreation center

3. Report of the Friends of the Library: Dave gave report prepared by Mary Vance (Copy Attached)

4. Approval of the Consent agenda. M/S trustee St.Peter made motion and Vice President Sloan seconded. Motion passed, no opposition.

5. Old Business

- a. Diversity - Brenda to take Spanish speaking classes at HPLD.
Susie Jordan planning to come as a volunteer to do outreach with Spanish speakers and translate. Will set regular hours (Spanish Speaking)
- b. Brenda asked about holiday party- to discuss at next month meeting.
- c. Clothing - Maureen gave report will bring templates to make choices next meeting.

6. New Business

- a. Board Budget Committee: Dave, Maureen, Marlene and John volunteered, Brenda to notify times to meet. Will bring back 1st draft to be presented in October.
- b. Doors, locks, camera and alarm system
Issues with doors being unlocked. (Not closing or forgetting to lock)

Building needs to be more secure

Cameras are not acceptable due to poor quality, storage, not picking up movement. Suggested need of more cameras, better quality.

\$8,500 inside and out. District might be willing to pay for cameras and system that they would install. Brenda will compare their choices to what we need.

Better quality keys were recently purchased to help with locking and unlocking doors. There was a discussion of the glass door in the children's room and disengaging bar closures. (safety issue)

c. Patron Conduct Policy Review

Reviewed and accepted on 9/5/2018

d. Agreement that we should review a policy each meeting.

e. High Plains has 2 Board seats opening for election to be nominated from their area Fort Lupton and Greeley

f. Maureen discussed people to do library sidewalk -she talked to 2 people to get bids, no bids have come through. Someone in Eaton may be willing to do the project. Still working on it.

g. Fence around front flower bed, still looking for vendor but it may not be needed since kids have stopped running through it.

Adjourned:

Next Meeting - Wednesday, October 3, 2018