

Eaton Public Library
Board of Trustees August 14, 2019 Meeting Minutes

Present:

Julie Finn – Vice President
John Isabell - President
Dave Sloan – Trustee
Nomie Ketterling – Trustee
Marlene Richter – Trustee
Maureen St. Peter – Secretary

Staff: Brenda Carns, Library Director

1. Call to Order – Declaration of a quorum. President called meeting to order at 5:30 p.m. August 14, 2019 and declared a quorum.

2. Approval of agenda – Trustee Sloan made motion to approve the agenda, Trustee Ketterling seconded. Motion passed, no opposition.

3. Report of the President: Use of space will be discussed next meeting in further detail. Library programs have been busy.

4. Director's Update: No official count for programs or activities as the door counter does not count every person in a large group. –The library participated in the parade and Eaton Days and staff only counted those who received candy in the parade and those who stopped at the booth in the park. There were many clumps of people who came in for Harry Potter Party, so the total number of visitors is likely higher than counted.

Hail damage to skylight and roof – need to be fixed (\$57,000 skylight and roof are covered insurance – without a deductible since we are attaching the damage to the last hail claim in which we paid the \$10,000 deductible) . Upon investigation of roof the back of the event room is sloped wrong and is likely to cause further water damage so that is being replaced too, trees needs to be cut in back where they rub the building and roof. Contacted landscaper to look at the standing water on lawn to get to the bottom of the problem so it can be fixed.

5. Report of the Friends of the Library – See Attached

6. Approval of the Consent agenda – Trustee Sloan made motion to approve, Vice President Finn seconded.

7. Old Business – Mayor Ross appreciated attendance for the Eaton Revitalization Meeting.

1. Community Art – Nomie attended Art Renovation meeting. Nomie will reach out to Greeley Art Center to find out how to get started in presenting art outside the Library and or community.

2. Space Planning – Brenda is looking into other resources June Garcia worked in Dallas as a Library Consultant, Jamie Larue worked with Douglas County Library which had a big project. Paul Wember owner of Space Planning is working with High Plains Library District looking at templates for space utilization, planning. Cost to hire Paul may be at least \$3,000 but would give the library a good plan along with capital needs.

3. Poetry Book Club donation – set up display and possibly have activity with poetry writing/reading. Thank you note sent to Poetry Club for donation.

4. Donation Policy reviewed – No changes. Trustee Sloan approved, Vice President Finn seconded.

5. HPLD Bylaws Revision- The board did not oppose the ratification of the changes.

8. Adjourn: Trustee St.Peter made motion to adjourn at 6:30 p.m. Trustee Richter seconded. Motion passed, no opposition.

Next Board Meeting: Wednesday September 4, 2019 at 5:30p.m.

Respectfully submitted,

Maureen St .Peter Secretary