

Eaton Public Library
Board of Trustees August 1, 2018 Meeting Minutes

Present:

John Isbell – President
Dave Sloan – Vice President
Julie Finn – Secretary
Nomie Ketterling – Trustee
Marlene Richter – Trustee
Maureen St. Peter – Trustee

Not able to attend: June Gustafson - Trustee

Guest: Mary Vance, President, Friends of the Eaton Public Library and members of the Eaton Community, please see attached sign in sheet.

Staff:

Brenda Carns, Library Director

Call to Order. Declaration of a quorum. President Isbell called the meeting to order at 5:37 p.m., August 1, 2018 and declared a quorum.

2. Approval of the agenda. M/S – Vice President Sloan made the motion to approve the agenda. Secretary Finn seconded. Motion passed, no opposition.
3. Report of the President: President Isbell reported on all of the activities and programs going on this summer at the library. He thanked Brenda and the staff for all of their hard work keeping everything on schedule.
4. Report of the Friends of the Library: EPL Friends President Mary Vance reported that the Friends did not meet in July and stated the next meeting of the Friends will be held on August 16, 2018 at 1:00 p.m. Please see President Vance's report attached.
5. Director's Update: Director Carns included a detailed report in the board packet. Some topics touched upon: the teen council have elected a secretary and will begin keeping minutes from their meetings. There have been bats in the library and Director Carns has contacted pest control companies to have the situation taken care of .
6. Approval of the Consent agenda. M/S – Vice President Sloan made the motion and Trustee Richter seconded. Motion passed, no opposition.

7. Items removed from the consent agenda. No items were removed from the consent agenda.
8. Old business:
 - a. Diversity Outreach: Trustee Ketterling spoke to the staff regarding the upcoming open house and wants to make sure the library community is aware of our programs and activities being held at the library.
 - b. Library clothing: Trustee St. Peter showed the shirt and cardigan samples from Monarch. Trustee St. Peter will bring the other sample to the library for the board and staff to see. The cost for each is between \$27.00 and \$30.00 each with logo. Trustee Ketterling made a motion to order two shirts for each staff member and one shirt for each board member. Vice President Sloan seconded. Motion passed, no opposition.
 - c. Fines on AV: Director Carns discussed the reasoning for doing away with the av fines. Director Carns reviewed the policy and discussed the procedure for library materials that are not returned. Please see the Fines and Fees handout attached. Trustee Ketterling made a motion to make the changes to the policy that are highlighted. Trustee St. Peter seconded. Motion passed, no opposition.
9. New business:
 - a. Reconsideration of Teen Bulletin Board and Display: President Isbell started the discussion regarding the bulletin board and explained the policy and procedure of when a complaint is filed with the EPL. He also stated the bulletin board topic is displayed for one month. The bulletin board was taken down on July 31st. Secretary Finn briefly discussed the committee meeting, which took place on Friday, July 27, 2018. Please see attached committee meeting minutes. President Isbell discussed the lessons the library board and staff had learned from this process. President Isbell opened the floor to the members of the community to hear their comments regarding the bulletin board. Each member of the community was given a chance to make a comment or ask questions regarding the bulletin board displayed in the teen room.

The public comment session of the meeting lasted for 45 minutes. In summary the members of the community present, were not happy the bulletin board was allowed to be displayed in the teen room. It was stated this is not a matter of censorship, but rather the subject of the bulletin board and the location of the bulletin board. Some community members stated they had taken their children to the Greeley library, due to the content of the bulletin board. It was asked who decides the content of the

bulletin board and the answer was the teen advisory council. The teens meet once a month and during their meeting the bulletin board display is one of the discussion topics.

The community members asked the EPL board to consider the values of the Eaton community when overseeing the subject of the bulletin board in the teen room. Community members present felt as if the bulletin board topic of LGBTQ was not appropriate since younger children go into the teen room, as well as teens. This could lead to parents having to have discussions with their children about this topic earlier than they may have felt best. The members present asked that the bulletin board topic be more neutral.

President Isbell thanked the members of the community who attend the meeting. He stated that the EPL board meets the first Wednesday of each month and the meeting is always open to the public. President Isbell also re-iterated the board will review the policy and wanted to make sure the community members present felt their concerns were heard. He also stated the EPL board will confirm the staff of the EPL are fully aware of the policies and procedures if a community member wanted to file a complaint about any materials in the library or displayed in the library. This was also a concern that was brought to the board's attention. A few community members stated they had complained about the bulletin board earlier in the month and did not receive a response from the library at all or in a timely manner.

- b. Doors, Locks and Alarm System: Tabled until the September 5, 2018 meeting.
 - c. Policy Review: The board will review the policy pertaining to the bulletin board in the teen room.
 - d. Mary Heberlee gave an update to the board regarding the HPLD. HPLD is expanding in Grover and are meeting with Grover to see if they can assist with expanding there as well. The HPLD has purchased a bookmobile and they are expanding their outreach program. The HPLD has purchased the old Goodwill building in downtown Greeley and will use the space for the downtown library. President Isbell thanked Ms. Heberlee for taking time to attend our board meeting and for the HPLD update.
10. Adjourn: M/S Trustee Ketterling made the motion to adjourn at 6:36 p.m. Trustee Richter seconded. Motion passed, no opposition.

Next board meeting: Wednesday, September 5, 2018 at 5:30 p.m.

Respectfully submitted,

Julie Finn, Secretary

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