

Eaton Public Library
Board of Trustees June 5, 2019 Meeting Minutes

Present:

Julie Finn - Vice President
Maureen St.Peter- Secretary
Dave Sloan - Trustee
Nomie Ketterling- Trustee
Marlene Richter- Trustee

Guest -

Greeley Poetry Club Penny Letterly and Christine Raabe
Colorado Library Consortium (CLiC) Katherine Weadley Regional Consultant

Staff: Brenda Carns, Library Director

Call to Order - Declaration of a quorum. Vice President Finn called meeting to order at 5:39 p.m.. June 5, 2019 and declared a quorum.

2. Approval of agenda -Trustee Sloan made motion to approve the agenda. Trustee Richter seconded. Motion passed, no opposition.

3. Report of the President: Not in attendance

4. Report of the Friends of the Library: Please see Friends President Vance's report attached.

5. Director's Update: Director Carns included a detailed report in the board packet. Some topics touched upon: Community Open House was a great success, tent, food and 515 people in attendance. Thank you note to be sent to the Weld County Prevention Partner & Nomie who donated food and time contributing to the success of the Open house. Eaton Days July 11-13th, Sam, Neal and Teen Advisory Committee will decorate float and walk in parade, sign up sheet to volunteer at library tent in the park - games, promote summer reading program.

6. Approval of the Consent agenda. - Proposal to remove financial report Trustee Sloan made the motion and Trustee Richter seconded. Motion passed, no opposition.

7. Items removed from the consent agenda. Financial Report

8. Old Business: Board of Trustee open position will run ad one more week to get additional applications.

9. New Business: Greeley Poetry Club guests Penny and Christine presented financial donation, many poetry books in addition a publication of poetry written by the club members. Would like to encourage patron to read and write poetry. Vice President Finn suggested to make a display using the donated books to promote poetry. The Greeley poetry club disbanded in January and at the time had funds remaining in account and wanted to donate.

Katherine Wedley CLiC has worked in many small rural libraries and specializes in work flow and space utilization. Suggestions made by Katherine- fireplace reading area place shelves. Friends move current shelves to entrance of library to increase awareness and sales opening up room to utilize for teen area. Expand children's area.

Brenda CALCON - September stated 2 day trustee track, meet and greet and a way to get more connected.

Paid leave for Judy who works 26 hours a week and is currently out due to foot surgery. Motion made by Vice President Finn and Nomie to pay 4 weeks of sick time to Judy. Dave opposed - motion passed.

Nomie - Art program to display local artists- and rotate with Fire Department, Town of Eaton, Recreation Center. Nomie will reach out to Art teacher and give update in September.

Landscape and lawn need attention - aeration and fertilizer needed. Brenda/Nomie will look into and report next month.

10. Adjourn: Trustee Richter made motion to adjourn at 7:03 p.m. Vice President Finn seconded. Motion passed, no opposition.

Next board meeting: Wednesday, July 3, 2019 at 5:30 p.m.

Respectfully submitted,

Maureen St. Peter Secretary