

Eaton Public Library
Board of Trustees March 7, 2018 Meeting Minutes

Present:

Dave Sloan - President
Julie Finn – Secretary
John Isbell – Vice President
June Gustafson - Trustee
Nomie Ketterling - Trustee
Marlene Richter - Trustee
Maureen St. Peter - Trustee

Staff:

Brenda Carns, Library Director

Guests:

1. Call to Order. Declaration of a quorum.
President Sloan called the meeting to order at 5:30 p.m., March 7, 2018 and declared a quorum.
2. Approval of the agenda. M/S – Secretary Finn made the motion to approve the agenda. Trustee Richter seconded. Motion passed, no opposition.
3. Report of the President: President Sloan reminded the board the meeting will be on Wednesday, April 11th next month. President Sloan also informed the board that the President, Vice President and Secretary will be meeting with Director Carns quarterly.
4. Report of the Friends of the Library: EPL Friends President Mary Vance was not able to attend the board meeting. President Sloan reported the Friends expect to receive the scholarship applications soon and will begin to review the applications. Friends President Vance will have more to report on the scholarships during the April meeting. Dates surrounding the scholarships: March 23rd Pick up packet at library (all applications), April 17th Selection Committee will meet at the library, April 18th selected persons names back to the school, May 2nd Awards night at the high school. President Sloan also reported the Friends will be providing tea and cookies for the Jerry Garner presentation on Thursday, March 29th at 7:00 p.m.
5. Director's Update: Director Carns included a detailed report in the board packet. Some topics touched upon: the library is very busy and the staff have been moving about the

library during the times when the student presence is very heavy to monitor behavior. Neal will be attending the PLA meeting in Philadelphia, Pennsylvania. Outreach statistics are down, but Neal is scheduling time to meet with schools in the district. Director Carns reported the teen volunteers would like to present information to the board. Director Carns will ask the teens to attend the April meeting.

6. Approval of the Consent agenda. M/S – Trustee Ketterling made the motion and Vice President Isbell seconded. Motion passed, no opposition.
7. Items removed from the consent agenda. No items were removed from the consent agenda.
8. Old business: Not applicable
9. New business:
 - a. Spanish Language Outreach: Trustee Ketterling suggested the library should reach out to the community and pull people together. Trustee Ketterling suggested a task force to analyze the needs in the Eaton community. Trustee Ketterling and Vice President Isbell will chair the task force with the help and input of Director Carns. The task force will meet on Monday, March 12th. They will report back to the board during the April board meeting.
11. Adjourn: M/S Trustee Richter made the motion to adjourn at 6:05 p.m. Trustee St. Peter seconded. Motion passed, no opposition.

Next board meeting: Wednesday, April 11, 2018 at 5:30 p.m.

Please note the change of meeting date from the first Wednesday of the month in April to the second Wednesday of the month of April.

Respectfully submitted,

Julie Finn, Secretary