



TOWN BOARD REGULAR MEETING

224 First Street, Eaton, CO

Thursday, June 15, 2023, 7:00 P.M.

MINUTES

CALL TO ORDER

Mayor Moser called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT Mayor Scott Moser Mayor Pro Tem Liz Heid Trustee Nina Lewis
Trustee Glenn Ledall Trustee Lee Griffith

BOARD ABSENT Trustee Coby Gentry Trustee Karla Winter

STAFF PRESENT: Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Administrator - Greg Brinck, Financial Director - Faith Smith, Police Chief – Kevin Sturch, and Northern Engineering – Brad Curtis

AGENDA APPROVAL / AMENDMENT(S)

Trustee Lewis moved to amend the agenda under the Public Hearing by adding 6a. Resolution No. 2023-08, Resolution Approving Final Plat for Eaton Cemetery Second Filing, Concerning Property Located in the West Half of Section 5, Township 6 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, Consisting of Approximately 20.40 Acres and approved the agenda with the amendment.

Trustee Ledall seconded, and the motion passed unanimously, 4-0.

PRESENTATION

1. Lieutenant Tom Suter Retirement, 29 Years – Chief Sturch, Eaton Police Department

Chief Sturch presented a plaque for Suter's 14 years of service with Eaton Police Department and 29 years of active duty as a police officer. Lieutenant Suter was a great asset to the Town of Eaton.

PUBLIC COMMENT

Mayor Moser opened the floor for public comment at 7:06 p.m.

Jamie Goodvin introduced herself as the current Chair of the Eaton Area Chamber of Commerce and oversees Eaton Days which will be held July 7th – 9th, 2023. Thankful for the Town, Police Department, Fire Department and EAP&RD for their support.

Ron Mitchell introduced himself as being on the Eaton Days Committee.

Mayor Moser closed the floor for public comment at 7:09 p.m.

CONSENT AGENDA

2. Minutes – May 18, 2023, Regular Board Meeting

3. Accounts Payable Invoice History Report – May 2023

4. Financial Statements – April 2023

5. Treasurer Report – April 2023

Mayor Pro Tem Heid moved to approve the Consent Agenda.

Trustee Griffith seconded, and the motion passed unanimously, 4-0.

PUBLIC HEARING

Mayor Moser opened the Public Hearing at 7:09 p.m.

6. Eaton Cemetery Subdivision

Lauren Richardson, Baseline, Inc presented a staff report with a request from the applicant, the Town of Eaton, seeking approval of a Subdivision at the Eaton Cemetery located at 501 Christensen Avenue, the south parcel of the existing cemetery. The larger parcel, existing cemetery will become Tract A and the remaining portion of the site will become Tract B, to be developed at a later date. The new inclusive parcel will include an addition of 149 lots, each with 8 burial plots. A portion of the expansion will also include a columbarium and cremation garden with 60 cremation plots. The plat contains a

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6. Eaton Cemetery Subdivision Continued

20' waterline easement dedicated by this plat to accommodate water needs on and through the cemetery and an additional 30' Right-of-Way dedication all along Christensen Avenue. The cemetery will be irrigated with potable water and will use the water main extension project that was completed in 2022. No agencies or surrounding property owners objected to the proposal. On June 1, 2023, the Planning Commissioners held a public hearing to review the Eaton Cemetery Subdivision and moved to approve the final plat of the Eaton Cemetery Subdivision Plat as submitted and with no conditions. Staff recommends approval of the proposed Final Plat.

6a. Resolution No. 2023-08, Resolution Approving Final Plat for Eaton Cemetery Second Filing, Concerning Property Located in the West Half of Section 5, Township 6 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, Consisting of Approximately 20.40 Acres

Mayor Moser opened and closed the floor for public comment, as there was none, at 7:14 p.m. and as there was no Board discussion, Mayor Moser closed the Public Hearing.

Mayor Pro Tem Heid moved to approve Resolution No. 2023-08, Resolution Approving Final Plat for Eaton Cemetery Second Filing, Concerning Property Located in the West Half of Section 5, Township 6 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, Consisting of Approximately 20.40 Acres.

Trustee Lewis seconded, and the motion passed unanimously, 4-0.

NEW BUSINESS

7. First Reading – Ordinance No. 637 – Repealing and Readopting Section 6-1-7 of the Eaton Municipal Code Concerning the International Energy Conservation Code, 2018 Edition

John Gesick, ProCode Inc., Building Official spoke about following the state requirements of enforcing or adopting one of the last three published versions of the Energy Conservation Code; 2015, 2018 or 2021 IECC. By adopting/updating the energy code it would shield the town, for a limited time, from any new regulations that may be developed and mandated by the state. The impact on the building community in general should be minimal as most jurisdictions in the region have had the 2018 IECC or a newer code adopted. The 2018 IECC is more flexible and provides more options for compliance than the 2012 IECC. Staff recommends adopting the 2018 IECC edition.

Avi Rocklin, Town Attorney spoke to this action as being adopted by reference, with an introduction and First Reading of the Ordinance No. 637 and set a Public Hearing for the Second Reading at next month's Board Meeting.

Mayor Pro Tem Heid moved to approve Ordinance No. 637, Repealing and Readopting Section 6-1-7 of the Eaton Municipal Code Concerning the International Energy Conservation Code, 2018 Edition.

Trustee Ledall seconded, and the motion passed unanimously, 4-0.

STAFF REPORT(S)

8. Town Administrator – Monthly Report.

9. Assistant Town Administrator – The Citizen Task Force met last week to review the surveys and had approximately 360 returns and were favorable. The family movie night at the Town Square tomorrow night has been postponed. 2023 Streets Asphalt Project of patching will be underway. Bids to award will be coming next month to the board.

10. Police Chief – May 2023 Power Point Report and May 2023 Law Reporting. The Chief spoke about the new Law Report. New Officer LeMay and Officer Brodt are doing a great job for the department.

11. Town Attorney – None.

12. Finance Director – Auditors will be in the office in July, for two reasons; 1) Caselle conversion and 2) Single audit since we received money from the federal government.

13. Town Clerk – Special Event Permit for Sertoma Club had no protests, so permit was issued, and the Italian Restaurant brought in a Modification Application to increase the size of the restaurant which has been sent to the state.

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COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

14. Planning Commission Meeting – None.

15. Hometown Revitalization Committee – None.

16. Great Western Trail/Park – None.

17. Northern Front Range/MPO – Mayor Pro Tem Heid stated that there is an opening at MPO, which has to do with transportation.

MAYOR'S COMMENTS – None.

ADJOURN

Mayor Moser adjourned the June 15, 2023, Regular Meeting at 7:43 p.m.

Margaret Jane Winter Town Clerk