



TOWN PLANNING COMMISSION  
BOARD MEETING  
224 First Street, Eaton, CO  
Thursday, June 1, 2023, 7:00 P.M.

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MINUTES

**CALL TO ORDER**

Chairperson Winter called the meeting to order at 7:00 p.m.

**ROLL CALL**

COMMISSIONER'S PRESENT            Karla Winter, Chairperson   Glenn Babcock   Jason Radke   Brad James  
COMMISSIONER'S ABSENT            Bond Baiamonte  
STAFF PRESENT: Assistant Administrator Greg Brinck and Baseline Planner Lauren Richardson

**AGENDA APPROVED**

*Commissioner Babcock moved to approve the agenda as is.*  
Commissioner Radke seconded, and the motion passed 3-0.

**PUBLIC COMMENT** – Chairperson Winter opened and closed public comment at 7:01 p.m., to which there was none.

**CONSENT AGENDA**

**1. Minutes – April 6, 2023, PC Meeting**

*Commissioner Radke moved to approve the Consent Agenda.*  
Commissioner Babcock seconded, and the motion passed 3-0.

**PUBLIC HEARING (See exhibit A)** - Chairperson Winter opened the floor for public hearing at 7:04 p.m.

**2. Eaton Cemetery Subdivision**

Lauren Richardson, Baseline Planner, presented a staff report with a request from the applicant, the Town of Eaton, seeking approval of a Subdivision at the Eaton Cemetery located at 501 Christensen Avenue, the south parcel of the existing cemetery. The larger parcel, existing cemetery will become Tract A and the remaining portion of the site will become Tract B, to be developed at a later date. The new inclusive parcel will include an addition of 149 lots, each with 8 burial plots. A portion of the expansion will also include a columbarium and cremation garden with 60 cremation plots. The plat contains a 20' waterline easement dedicated by this plat to accommodate water needs on and through the cemetery and an additional 30' Right-of-Way dedication all along Christensen Avenue. The cemetery will be irrigated with potable water and will use the water main extension project that was completed in 2022. No agencies or surrounding property owners objected to the proposal. Staff recommends approval of the proposed Final Plat.

Chairperson Winter opened the floor for public comment and closed the floor at 7:14 p.m., there was no public comment. The board asked questions of the staff; the new section of cemetery should be open by spring of 2024. As there were no further questions, Chairperson Winter closed the public hearing at 7:15 p.m.

*Commissioner Babcock moved to approve the final plat of the Eaton Cemetery Subdivision Plat, as submitted and with no conditions.*

Commissioner Radke seconded, and the motion passed 3-0.

**ADJOURN**

Chairperson Winter moved to adjourn at 7:16 p.m.

*Margaret Jane Winter, Town Clerk*