



**TOWN BOARD REGULAR MEETING AGENDA**  
**Thursday, May 18, 2023, at 7:00 P.M.**  
**Held at the Carsten Board Room at 224 First Street**

**CALL TO ORDER**

**Pledge of Allegiance**

**ROLL CALL**

**AGENDA APPROVAL / AMENDMENTS**

*Motion to approve agenda as is or approve agenda with amendment(s).*

**PROCLAMATION**

1. May 2023 Mental Health Month – North Range Behavioral Health, Roy True

**PUBLIC COMMENT\***

*Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.*

**CONSENT AGENDA**

*The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.*

2. Minutes – April 20, 2023, Regular Meeting
3. Accounts Payable Invoice History Report – April 2023
4. Financial Statements – March 2023
5. Treasurer Report – March 2023
6. Endorsement Form for Liz Heid for Nomination to CML's Executive Board

**PRESENTATION**

7. Regional Treatment Plant and Distribution of Water Service Partnership Discussion – Chris Pletcher, GM, FCLWD

**PUBLIC HEARING (See Exhibit A)**

8. Ordinance No. 636 – Amend Residency Requirement for Town Administrator – Avi Rocklin, Attorney

**NEW BUSINESS**

9. Employment Agreement for Town Administrator – Avi Rocklin, Town Attorney
10. Community Development Block Grant Award (CDBG) – Wesley LaVanchy, Interim Town Administrator
11. Hometown Revitalization Committee Request to Solicit Bids for a Downtown Development Authority Consultant – Greg Brinck, Assistant Administrator
12. Purchasing Policy – Faith Smith, Finance Director
13. Maplewood Estates Irrigation Credit – Greg Brinck, Assistant Administrator

**STAFF REPORT(S)**

14. Interim Town Administrator – Monthly Report
15. Assistant Town Administrator
16. Police Chief (Absent) Sergeant Rundle – April 2023 Police Power Point Report and Progress & Statistical Summary
17. Town Attorney

**STAFF REPORT(S) CONTINUED**

- 18. Finance Director
- 19. Town Clerk

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

- 20. Planning Commission Meeting
- 21. Hometown Revitalization Committee
- 22. Great Western Trail/Park – Trustee Griffith – May 4, 2023, GWTA Summary Report
- 23. Northern Front Range/MPO

**MAYOR’S COMMENTS**

**EXECUTIVE SESSION**

- 24. An executive session to determine matters subject to negotiation and instruct negotiators related to the Eaton Housing Authority pursuant to C.R.S. § 24-6-402(4)(e).

**ADJOURN**

*\* If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to [wesley@eatonco.org](mailto:wesley@eatonco.org) by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

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**AMERICANS WITH DISABILITIES ACT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

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## EXHIBIT A

### **RULES FOR THE HEARING**

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

### **PUBLIC HEARING PROCEDURE**

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
  - a. Ask to hear from anyone who supports the matter.
  - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

#### Proposed Motions:

##### For Approval:

I move to approve \_\_\_\_\_.

##### For Approval with Conditions:

I move to approve \_\_\_\_\_ with the following conditions: \_\_\_\_\_.

##### For Denial:

I move to deny approval of \_\_\_\_\_.